

KENMORE-TOWN OF TONAWANDA UNION FREE SCHOOL DISTRICT  
DEPARTMENT OF HEALTH, PHYSICAL EDUCATION, RECREATION AND ATHLETICS

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BRETT A. BANKER

Supervisor

HEATHER RATKA

Curriculum Learning Specialist  
Health & Physical Education

LEAH CANESTARO

Secretary

### INTERSCHOLASTIC TRAVEL FORM

To be used for trips which are not part of the regular season or require overnight accommodation every effort will be made to submit the form three board meetings prior to departure.

HIGH SCHOOL: KENMORE WEST

SPORT: SOFTBALL

DATE SUBMITTED: 5/16/16

DESTINATION: COCOA BEACH, FL

DATE OF TRIP: 4/6/17- 4/13/17

# OF STUDENTS: 12-16

PURPOSE OF TRIP:

SEE ATTACHED

List of those individuals agreeing to serve as formal chaperones.

If chaperones are district employees note 'position', location and if they require a sub.

MATTHEW CHIMERA

TEACHER - KENTON BIG PICTURE

LISA CHIMERA

TEACHER - HOOVER MIDDLE

KIM LEGGETT

TEACHER - FRANKLIN MIDDLE

JOSEPH CATALANO

KATHY CATALANO

IN ADDITION WE WILL HAVE 10-12 PARENTS GOING ON THE TRIP.

Travel Arrangements SEE ATTACHED

Describe in detail the mode of transportation. If chaperones, coaches, parents or other volunteers serve as drivers, please attaché names, ages, and copies of their driver's license along with personal proof of insurance. When securing rental vans or cars drivers **MUST** purchase the additional insurance coverage.

Lodging Arrangements

List phone numbers and room assignments. Please use separate sheet if necessary. SEE ATTACHED

Funding

Funding Sources	Estimates on amount raised
Athletes out of pocket contribution	\$ 0 - \$875 DEPENDING ON FUNDRAISING
Contribution from Booster Club	\$ 0
Contribution from athlete's fundraising	\$ 0 - \$875
Contribution from district funds	\$ 0
District budget code	Acct. #
All fundraising activity must be approved by the BOE	

Does each athlete have the opportunity to fundraise a percentage of their contribution?

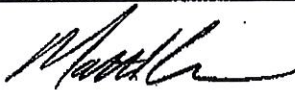
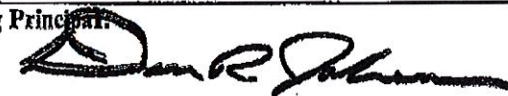

YES

SEE ATTACHED

Rules and Guidelines

- Student attendance at camps, preseason spring trips etc. is voluntary
- Attendance on the trip cannot be a criteria for team selection
- All athletes must be given the opportunity to raise fund for trip expenses
- A complete itinerary must accompany the request including a cover letter to parents, team rules while on the trip and how discipline will be handled, rooming lists and a complete list of phone numbers
- Copies of parent consent cards must be taken on the trip.

Required Signatures

Head Coach: MATTHEW CHIMERA 	Form Submitted on: 5/16/16
Building Principal: 	Form signed and forwarded on: 5/17/16
District Athletic Director: 	Form signed and forwarded to BOE on: 5-16-16
Board of Education President:	Approved on:



# **Kenmore West Softball**

## **Spring Training Trip to Cocoa Beach, Florida**

**Lodging:** Comfort Inn and Suite Resort  
3901 North Atlantic Avenue  
Cocoa Beach, Florida 32931  
(321) 783-2221  
From April 7 – April 13, 2017

**Transportation to Cocoa Beach:** Commercial flights on Southwest Airlines. Flights open up in September and we will make reservations at that time.

### **Transportation in Cocoa Beach:**

Players and coaches will travel in 2 - 7 passenger vans rented through Dollar Car Rental. One van will be driven by Coach Matt Chimera and Mrs. Jo Mirabella. These vans will transport players only. The other chaperones will travel in two 7 passenger vans.

A detailed itinerary of the trip is attached.

### **Rationale and Purpose of this Trip:**

1. Enhance skills softball - softball practices will be held to sharpen individual and team skills
2. Cooperation and Team and Trust Building- as the girls live and travel together for the week a team bonding takes place each year that is very evident as we play through our season.
3. Independence and Responsibility- for many of our girls over the past 20 years, this spring training trip has been their first time away from home without their parents. We have witnessed a lot of growth and maturity that takes place during this week. The girls are also personally responsible to adhere to the rules and regulations in the contract they sign along with their parents (see attached).
4. Financial Responsibility - the cost of the trip (see below) is something we encourage the girls to earn either through jobs they have or some of our fund raising activities. They really gain a sense of appreciation for an opportunity like this when they have worked all year to make it possible.

### **Participants:**

We will be taking 14 softball players from the Kenmore West Varsity and Junior Varsity teams. There will also be a minimum of 12 adults that will act as chaperones and prepare food for the group.

### **Cost of the Trip:**

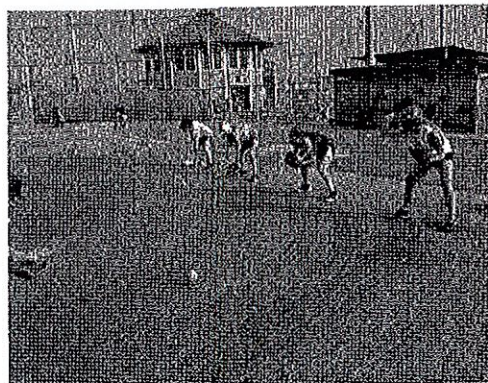
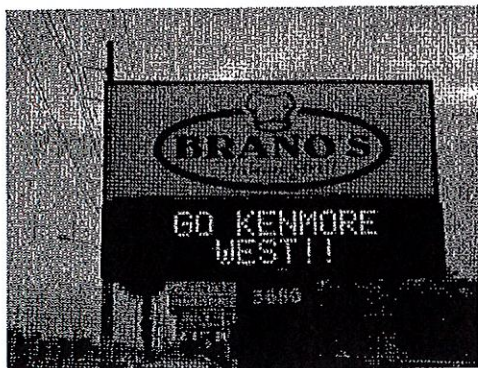
The cost of the trip is approximately \$875.00 per person. The girls and chaperones have the option of either paying for, or fundraising all or any part of this money. An account is set up for each girl along with a monthly payment schedule to ensure that this money is paid by March of 2017.

The cost includes:



# Florida Spring Training Information Packet

## Sponsored by the Lady Blue Devils Softball Boosters



**Dates:** Thursday, April 6, 2017 to Thursday, April 13, 2017

**Destination:** Cocoa Beach, Florida

**Flight Information:**

Thursday, April 6, 2017

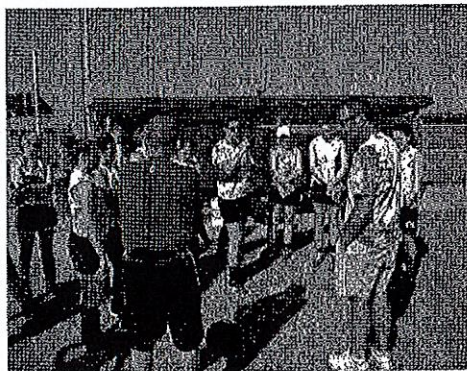
- Arrive at Buffalo Airport TBA
- Depart from Buffalo TBA
- Arrival in Orlando at TBA
- Depart Orlando for Cocoa Beach by TBA
- Arrive in Cocoa Beach by TBA

**We must be at the Buffalo airport by TBA pm and all girls must have photo ID. Also either money or pack a dinner for that evening.**

Thursday, April 13, 2017

- Depart from Cocoa Beach for Orlando Airport TBA
- Arrive at airport at TBA
- Depart from Orlando TBA
- Arrive at Buffalo at TBA

**Lodging:** Comfort Inn and Suite Resort  
3901 North Atlantic Avenue  
Cocoa Beach, Florida 32931  
(321) 783-2221  
From March April 7 – April 13, 2017



**Transportation in Cocoa Beach:**

Players and coaches will travel in passenger vans rented through Dollar Rental. The vans will be driven by Coach Matt Chimera and Mrs. Jo Mirabella. These vans will transport players only. The other chaperones will travel in another 7 passenger van.



**KENMORE WEST SOFTBALL  
SPRING TRAINING 2017  
ITINERARY**

**Thursday, April 6, 2017**

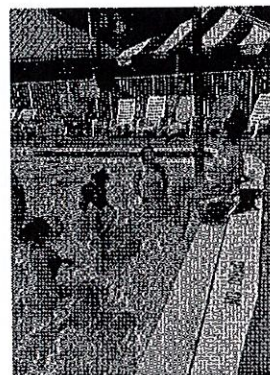
5:00 pm	Arrive at Buffalo Airport (Bring food or money to eat)
6:55 pm	Depart From Buffalo on TBD
9:30 pm	Arrive in Orlando
10:30 pm	Drive to Cocoa Beach
11:30 am	Arrive at the hotel and go to rooms to settle in
12:30 am	Lights out

**Friday, April 7, 2017**

7:15 am	Our first Florida wake-up call!
7:45 am	Continental breakfast in hotel conference room
8:00 am	Slappers, pitchers, catchers depart for field
8:30 am	Depart for field – practice session #1
9:00 am	Practice
12:30 pm	Return to hotel
1:00 pm	Lunch
1:30 pm	Pool / Beach
3:45 pm	Depart for fields
4:00 pm	Practice session #2
7:30 pm	Team Building Activities
10:30 pm	return to rooms
11:00 pm	lights out

**Saturday, April 8, 2017**

7:15 am	Our second Florida wake-up call!
7:45 am	Continental breakfast in hotel conference room
8:00 am	Slappers, pitchers, catchers depart for field
8:30 am	Depart for field – practice session #3
9:00 am	Practice
12:30 pm	Return to hotel
1:00 pm	Lunch
1:30 pm	Pool / Beach
3:45 pm	Depart for fields
4:00 pm	Practice session #4
7:30 pm	Team Building Activities
10:30 pm	return to rooms
11:00 pm	lights out

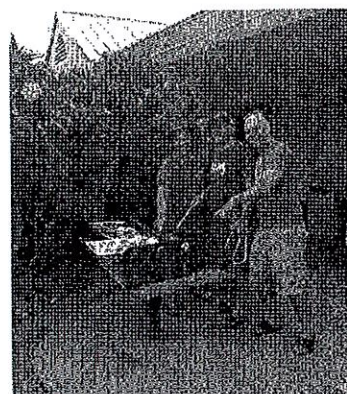


**Sunday, April 9, 2017**

7:00 am	Church for anyone who wishes to attend
8:00 am	Continental breakfast in hotel conference room
9:00 am	Depart for Universal Studios
10:30 pm	return to Cocoa Beach
11:00 pm	lights out

**Monday, April 10, 2017**

7:15 am	Our fourth Florida wake-up call!
7:45 am	Continental breakfast in hotel conference room





8:00 am	Slappers, pitchers, catchers depart for field
8:30 am	Depart for field – practice session #5
9:00 am	Practice
1:00 pm	Return to hotel
2:30 pm	Pool / Beach
7:00 pm	Return to hotel
7:30 pm	Dinner
8:30 pm	Team bonding activity and free time
10:00 pm	return to rooms
11:00 pm	lights out

### **Tuesday, April 11, 2017**

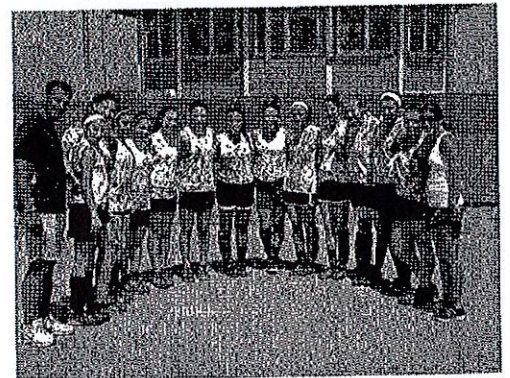
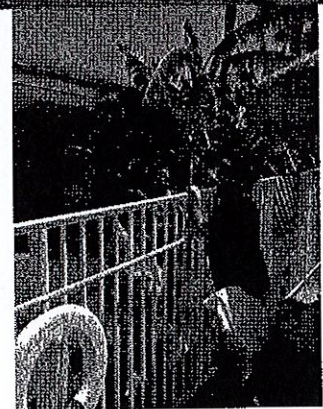
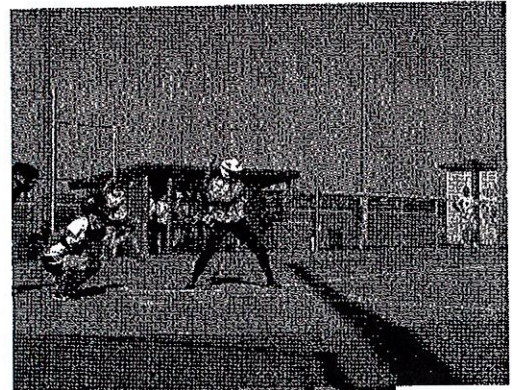
7:15 am	Our third Florida wake-up call!
7:45 am	Continental breakfast in hotel conference room
8:00 am	Slappers, pitchers, catchers depart for field
8:30 am	Depart for field – practice session #6
9:00 am	Practice
12:30 pm	Return to hotel
1:00 pm	Lunch
1:30 pm	Pool / Beach
7:30 pm	Team Building Activities
10:30 pm	return to rooms
11:00 pm	lights out

### **Wednesday, April 12, 2017**

7:15 am	Our fourth Florida wake-up call!
7:45 am	Continental breakfast in hotel conference room
8:30 am	Depart for field – practice session #7
9:00 am	Practice
12:30 pm	Return to hotel
1:00 pm	Lunch
1:30 pm	Pool / Beach
7:30 pm	Team Building Activities
10:30 pm	return to rooms
11:00 pm	lights out

### **Thursday, 13, 2017**

7:15 am	Wake up
7:45 am	Continental breakfast in hotel conference room
8:00 am	Pack and move luggage to storage
8:30 am	Depart for field – practice session #8
9:30 am	Practice
12:00 pm	Return to hotel
1:30 pm	Lunch
2:30 pm	Pool / Beach
5:30 pm	Pack and leave for airport



## Rooms

<u>Room #1</u>	<u>Room #2</u>	<u>Room #3</u>	<u>Room #4</u>
TBD	TBD	TBD	TBD

## FLORIDA TRIP Equipment and Supplies

### Things to Bring:

## PHOTO ID

### CARRY-ON

Softball equipment (spikes and mitt should be packed in carryon bag)  
Food or money for food at the airport.

**3-1-1 for carry-ons** = 3.4 ounce (100ml) bottle or less (by volume); 1 quart-sized, clear, plastic, zip-top bag; 1 bag per passenger placed in screening bin. One-quart bag per person limits the total liquid volume each traveler can bring. 3.4 ounce (100ml) container size is a security measure.

### 1 SUITCASE

Shorts and t-shirts for practice (your name should be written in all clothes)  
Bathing suit  
Camera if you would like  
Sunglasses  
Water bottle  
Sun Block/Screen - Extremely important - Every player must bring their own!!

### Player Will Need Extra Money For:

- Food money for the airport
- Baggage check in tip (\$1 each way)
- Roll of quarters for laundry
- Housekeeper tip (\$5 per girl on the last day)
- There is a possibility that we may do some shopping at Ron Jons or some other similar activity. If you would like to participate you will need your own money.
- Souvenirs
- Any extra snacks, etc. that your daughter might want that is not on the schedule of meals provided.

**NOTE: EACH PLAYER WILL BE ALLOWED ONE LARGE SUITCASE AND ONE CARRYON WHICH MUST INCLUDE THEIR SOFTBALL EQUIPMENT! THEY WILL ALSO BE RESPONSIBLE FOR GETTING A PIECE OF TEAM EQUIPMENT EITHER TO OR FROM THE AIRPORT.**



# **Kenmore West Softball Florida Spring Training 2017 Rules and Regulations**

Welcome to our 2017 Spring Training trip to Cocoa Beach, Florida! We are extremely happy that your daughter is taking advantage of this opportunity. We know that she will benefit not only in learning softball skills, but also many life skills in her seven days in Florida.

The coaches and chaperones have established the following rules and regulations with the safety and wellbeing of your daughter in mind. Failure to follow these rules could result in a player having to return to Buffalo early (at your expense).

Please read the following contract over with your daughter. If you have any questions, feel free to contact one of the coaches. If there are no questions, please sign and date the contract and return it to one of the coaches, along with your medical form, by March 30, 2017. Every girl needs to have picture ID this year in order to travel!! **NO ID, NO FLIGHT!!!!**

All Kenmore West Softball Players will abide by the following rules and regulations during our Spring Training trip to Cocoa Beach, Florida from April 6, 2017 through April 13, 2017.

- 1) Players are expected to behave in a mature fashion.
- 2) Curfew will be set daily according to our schedule.
- 3) Any damage to hotel rooms will be the individual's responsibility.
- 4) Any player using drugs, alcohol or tobacco will be immediately sent home at the parents' expense and suspended from the team.
- 5) Players will be assigned extra duties on the trip. If you are asked to carry something or do something please cooperate.
- 6) Be at the appointed place at the appointed times. Being on time is extremely important.
- 7) No swimming in the pool or at the beach without a chaperone present.
- 8) No one will leave the hotel at anytime, this includes the room area, without a chaperone and permission from one of the coaches. Leaving the hotel area without permission could result in being sent home from the trip early at the parents' expense.
- 9) There will be no excessive noise, roaming in the halls etc., outside or inter-room calls.
- 10) We will attend scheduled functions as a TEAM. Do not ask for special permission to go somewhere or do something as individuals or small groups.
- 11) There will be no inter-room visitations by anyone in the hotel after curfew. Curfew will be indicated on the schedule. Curfew means lights, televisions, ipods, cell phone should all be off.
- 12) Each player is responsible for their own luggage which will be limited to one suitcase and one carryon bag. The carryon bag needs to include your softball equipment. Laundry services are available.
- 13) The coaches reserve the right to review and take disciplinary action for any instances not covered in the above that are deemed detrimental to the students and/or school.
- 14) The coaches will make all final decisions
- 15) Each player may be responsible for a piece of team equipment either going down or coming back.



# **Kenmore West Softball Florida Spring Training Contract**

I \_\_\_\_\_, have read all the above rules and regulations with my daughter \_\_\_\_\_ and agree to abide by them. We understand all of the above and realize that if there is a problem with a player not following or breaking a rule, that the player may be asked to return home early (at our expense), and could be suspended from the team.

If this should happen it becomes the obligation of that player's parents to make arrangements for return transportation and absorb the cost.

Signature of Student: \_\_\_\_\_

I certify that I am the parent or legal guardian of the above named student, that I have read and that I understand the above agreement, and that I accept and will be bound to its terms and conditions on my behalf and on the behalf of the player.

Signature of Parent or Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return to one of the coaches by Thursday, March 30, 2017!**

**Kenmore West Softball  
Florida Trip  
Health and Emergency Information**

**In order to participate in the Florida trip this form must be completed and submitted to one of the coaches by Thursday, March 30, 2017.**

1. Please list any and all chronic diseases or conditions your child has.  
Include all allergies:

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2. Please list any prescription drugs that your daughter will be bringing or may need.

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3. I, \_\_\_\_\_, give permission to Coach  
Matt Chimera to secure any medical attention that may be needed for my daughter,  
\_\_\_\_\_, in case of illness, accident or injury.

\_\_\_\_\_  
Signature of parent or guardian

Parent/Guardian Name \_\_\_\_\_  
Home Telephone \_\_\_\_\_  
Business Telephone \_\_\_\_\_

Emergency Contact Person \_\_\_\_\_  
Relationship to player \_\_\_\_\_  
Telephone \_\_\_\_\_

**Please list a person whose number will be one that we can at least leave a message at in case they are not at home.**

**Please attach a copy of your medical insurance form or card to this form. If you child carries their own card or if you will be there this is not necessary.**